



**Corporate Overview Group**

**Tuesday, 5 September 2023**

**Health and Safety Annual Report**

## **Report of the Director of Neighbourhoods**

### **1. Purpose of report**

- 1.1. Attached to this report is a copy of the Council's Health and Safety Annual Report which provides a summary of the Council's occupational health and safety performance during the period 1 April 2022 to end March 2023.
- 1.2. The Annual Report is structured in such a way as to reflect Health and Safety Executive guidance. It summarises the Council's health and safety policies, procedures and activities which have taken place over the last year. It also sets out training programmes delivered, provides numerical and statistical data and the proposed health and safety objectives for the year.
- 1.3. A presentation will be delivered to Corporate Overview Group which will highlight the main points to consider within the report.

### **2. Recommendation**

It is RECOMMENDED that the Corporate Overview Group:

- a) considers the detailed information contained within the Annual Health and Safety Report
- b) notes the change to the health and safety risk profile as a result of both Streetwise coming back in-house and the opening of Rushcliffe Oaks
- c) notes the significant progress made against the health and safety goals and objectives previously agreed by Corporate Overview Group for the financial year 2022/23
- d) endorses the proposed health and safety objectives for 2023/24 as set out in the report.

### **3. Reasons for Recommendation**

- 3.1. Best practice suggests all organisations produce and publish an Annual Health and Safety Report.

- 3.2. Setting health and safety objectives within a plan helps to maintain good levels of performance and to ensure continued progress in health and safety across the Council.

#### **4. Supporting Information**

- 4.1. Details are contained within the Health and Safety Annual Report attached at Appendix One. This includes reviewing the current health and safety performance of the Council, changes in overall risk profile with the Streetwise service being brought back in house and the opening of the Rushcliffe Oaks Crematorium. In addition, the following objectives which have been set for 2023/24:

- Review and update the policies that are over 3 years old (as listed in 3.2 of this report)
- Health and safety compliance audits across the authority
- Continue to support health and safety compliance at Streetwise
- Health and Safety Inspection at Rushcliffe Oaks
- Improve on e-learning compliance rates for DSE e-learning course by moving over to a certification
- Continue to deliver appropriate workplace health initiatives in line with employee's needs.

#### **5. Risks and Uncertainties**

- 5.1. There is a risk of health and safety performance declining if objectives are not agreed and delivered as set out in the Annual Report.

#### **6. Implications**

##### **6.1. Financial Implications**

Appropriate budget provision is made for the discharge of the health safety function within the Council and the report has no additional financial implications. There could be a financial impact on the Council if we failed to deliver effective health and safety management across the organisation resulting in a serious breach of health and safety legislation.

##### **6.2. Legal Implications**

The effective organisation and delivery of the Council's arrangements for health and safety is important to ensure compliance with relevant legislation.

##### **6.3. Equalities Implications**

There are no equalities implications

##### **6.4. Section 17 of the Crime and Disorder Act 1998 Implications**

There are no crime and disorder implications

## 7. Link to Corporate Priorities

Quality of Life	Effective health and safety management of Council functions helps to ensure services and facilities which are safe for public use thus having a positive impact on residents quality of life
Efficient Services	The delivery of services that are compliant with health and safety legislation is an integral part of ensuring efficient and effective services
Sustainable Growth	No direct implications from this report
The Environment	Good compliance with health and safety legislation will have a positive impact on protecting the local environment

## 8. Recommendations

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<b>For more information contact:</b>	David Banks Director of Neighbourhoods Tel: 0115 9148438 dbanks@rushcliffe.gov.uk
<b>Background papers available for Inspection:</b>	
<b>List of appendices:</b>	Health and Safety Annual Report 2022/23